

AbilityNet provides information and advice about the use of Information and Computer Technology for disabled people (ICT). The website includes tailored information for employers. The national Helpline offers advice and information, and will refer enquirers to their local AbilityNet centre where appropriate.

Helpline: 0800 269 545

Lines are open 9am – 5pm, Monday to Friday

Email: enquiries@abilitynet.org.uk

Website: www.abilitynet.org.uk

ACAS aims to improve organisations and working life through better employment relations. They provide up-to-date information, independent advice and training on employment issues and rights. ACAS work with employers and employees to solve problems and improve performance.

Helpline: 08457 47 47 47 (voice) 08456 06 16 00 (text phone)

Helpline is open between 8am to 8pm Monday to Friday, 9am to 1pm on Saturdays.

Text phone is open between 8am to 8pm Monday to Friday.

Website: www.acas.org.uk

North West Regional Office (please make an appointment before visiting)

Commercial Union House, 2-10 Albert Square Manchester M60 8AD

Tel: 0161 833 8500

Access to Work offers practical support and advice to disabled people and their employers. This can include advice on adjustments needed to make work or a work environment more accessible, or financial help in the form of a grant to pay for any equipment/changes required, support and/or travel costs.

Contact should be made by the disabled person themselves, ideally within the first 6 weeks of starting work to ensure all costs are covered. This can be done by contacting the **Access to Work Operational Support Unit**. The details are below. The support provided by Access to Work can take some time to come through.

Tel: 0141 950 5327 (voice) Text Phone 0141 602 5850

Email: atwosu.glasgow@jobcentreplus.gsi.gov.uk

Post: Jobcentre Plus, Access to Work Operational Support Unit, Anniesland JCP,
Baird Street, Glasgow G90 8AN

For more info visit: www.jobcentreplus.gov.uk then click on:

Home > Customers > Programmes and Services > Access to work

The British Association for Supported Employment (BASE) is a membership organisation for supported employment agencies and supported businesses in the UK. Supported employment agencies provide recruitment services, training and ongoing support to disabled people in integrated workplaces. This includes support and advice for their employers. For a list of local supported employment organisations, visit their website at the following link:

http://www.afse.org.uk/about/members/nearest_offices

Breakthrough UK Ltd. provides training and consultancy on employing disabled people to businesses across the country.

Tel: 0161 273 5412 Text Phone: 0161 273 5727 Fax: 0161 274 4053

Email: admin@breakthrough-uk.co.uk

Website: www.breakthrough-uk.co.uk

Business Link is a business support, advice and information service. The numbers below automatically connect callers to their local Business Link. The website has a lot of useful information in the Employing People section, including many case studies that explain how businesses have benefited from making themselves more accessible.

Tel: 0845 600 9 006 (voice)

Website: www.businesslink.gov.uk

The Equality and Human Rights Commission (EHRC) took over the work of the Disability Rights Commission (DRC) in October 2007. The EHRC offers practical guidance to employers and organisations on making sure that disabled people are treated fairly. This is mainly conveyed through their publications and website. Many useful DRC publications and a Codes of Practice for Employment are available from the archived DRC website which can be accessed through the EHRC website.

Helpline: 0845 604 6610 Text Phone: 0845 604 6620 Fax: 0845 604 6630
(Monday to Friday 8am – 6pm)

Post: EHRC Helpline. FREEPOST RRLL-GHUX-CTRX, Arndale House, Arndale Centre, Manchester, M4 3EQ

Email: englandhelpline@equalityhumanrights.com

Website: www.equalityhumanrights.com

The Employers' Forum on Disability is a national employers' organisation focused on disability as it affects business. They produce a range of publications and provide advisory services to members.

Tel: 020 7403 3020 **Text Phone:** 020 7403 0040

Website: www.efd.org.uk

Equality Direct is a confidential advice service for small businesses on equality.

Tel: 0845 600 3444 (**voice**)

Lines are open 9am to 4.30pm, Monday to Friday.

Jobcentre Plus Disability Employment Advisors (DEA'S), provide information and advice to employers to support them in the adoption of good employment policies and practices in the recruitment, retention, training and career development of disabled people. Contact the DEA in your nearest Jobcentre or Jobcentre Plus office. Local offices are listed online on the Direct Gov website.

Website: <http://los.direct.gov.uk/default.aspx?type=1&lang=en>

This booklet was produced by the **Independent Employment Advocacy Centre at Breakthrough UK Ltd.**

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Please tell us about any access requirements when you get in touch.